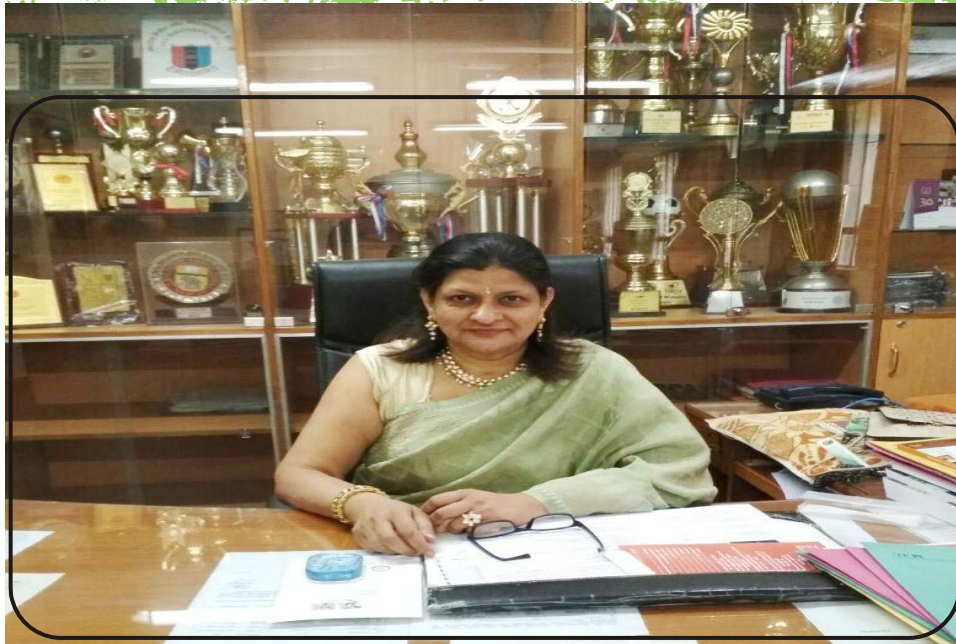


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## Principal's Message

My colleagues and I are pleased to welcome you to Motilal Nehru College (Eve.).

Education is not only the best asset of a nation but also a strong medium of self-realisation. Our college is an effort to contribute to Higher Education not only by making students skilled to get a degree in Commerce and Arts, but also to inculcate in them the aptitude to think creatively and to possess good communication skills. Our college is committed to learning and we offer a wide range of opportunities along with necessary support, guidance and advice which is a characteristic feature of a dynamic and successful college.

We aim at maximizing students' experience. We recognise your potential and allow you to work towards all round development and help you achieve your goals. We want that the years you spend in Motilal Nehru College (Eve.) are meaningful, that you gain in terms of education, skill enhancement and personality enrichment.

Please ensure that you are well informed about the various activities in the college by visiting the College website regularly. I look forward to our mutual enrichment, while you are in Motilal Nehru College (Eve.). Our College has been constantly striving hard so that your educational achievement may become the nation's achievement.

Best wishes,

Dr. (Mrs) Vichira  
Ofgt. Principal

# MOTILAL NEHRU COLLEGE (Evening)

## University of Delhi South Campus

**Motilal Nehru College (Evening)** established in July, 1965 is a constituent college of the University of Delhi, situated on a prominent location at Benito Juarez Marg, near Anand Niketan, Adjacent to the South Campus of the University of Delhi, New Delhi. A distinguished Educationist Dr. R. K. Bhan was the founder Principal of the college. Dr. S. D. Sharma 'Avtare', Dr. Suresh C. Sharma, Dr. B. K. Sharma and later Dr. S. K. Sharma as Principal, guided the destiny of this college and made their tireless efforts for the growth and development of this college. Apart from imparting education in various popular courses of study under 3 Year Undergraduate Programme like **B.A. (Programme), B.A. (H) English, B.A. (H) Hindi, B.A. (H) History, B.A. (H) Pol. Science, B.Com, B.Com (H)** the college also emphasizes on character-building of the students and includes the high moral values to shape them as rational, responsible and self-reliant human beings. The Societies / Associations formed by the students of the College, play a vital role in the academic life of the institution. Departmental Associations of various subjects under the guidance of the teachers organize Lectures, Seminars and Discussions for the benefit of students and teachers alike. The college has well equipped and well maintained library having more than 68,000 Books, Journals and relevant reading materials. The college has provided Software and Bar Code Machines in the Library for its modernization. Apart from e-Resource Centre with more than 40 Computers in a fully air conditioned hall, a new Computer Lab with Software (Fully Air-conditioned) has also been established with more than 70 Computers with a qualified Computer Senior Technical Assistant (Computers). Despite constraints of Evening College it also provides facilities for games like Football, Hockey and Volleyball etc. in a well maintained Playground



# Courses Offered

The College offers the following Undergraduate courses in accordance with the University of Delhi regulations.

## CATEGORY-WISE TOTAL NUMBER OF SEATS IN EACH COURSE

Courses	Total Sanctioned Seats	GEN	SC 15%	ST 7.5%	OBC 27%	EWS 10%	Supernumerary Seats			
							PWD 5%	SPORTS 4%	ECA 1%	Wards of Kashmiri Migrants 5%
B.A. (Programme)	460	186	69	35	124	46	23	18	5	23
B.A. (H) English	40	16	6	3	11	4	2	2	0	2
B.A. (H) Hindi	40	16	6	3	11	4	2	2	0	2
B.A. (H) History	59	24	9	4	16	6	3	2	1	3
B.A. (H) Pol. Science	59	24	9	4	16	6	3	2	1	3
B.Com	115	46	17	9	31	12	6	5	1	6
B.Com (H)	78	31	12	6	21	8	4	3	1	4
<b>TOTAL</b>	<b>851</b>	<b>343</b>	<b>128</b>	<b>64</b>	<b>230</b>	<b>86</b>	<b>43</b>	<b>34</b>	<b>9</b>	<b>43</b>

## CATEGORY-WISE SEAT MATRIX FOR DIFFERENT COMBINATIONS OF TWO DISCIPLINE SUBJECTS OFFERED IN B.A.(P)

Courses	Total Sanctioned Seats	GEN	SC 15%	ST 7.5%	OBC 27%	EWS 10%	Supernumerary Seats			
							PWD 5%	SPORTS 4%	ECA 1%	Wards of Kashmiri Migrants 5%
EN-EC	51	20	8	4	14	5	3	2	1	3
EC-MT	18	7	3	1	5	2	1	1	0	1
EC-PS	51	20	8	4	14	5	3	2	1	3
EN-HS	30	12	5	2	8	3	2	1	0	2
EN-MT	17	6	3	1	5	2	1	1	0	1
PS-EN	79	33	11	7	21	7	3	3	1	3
PS-HS	157	66	23	13	41	14	7	5	2	7
HN-HS	15	6	2	1	4	2	1	1	0	1
HN-PS	15	6	2	1	4	2	1	1	0	1
HN-PED	15	6	2	1	4	2	1	1	0	1
PED-PS	6	2	1	0	2	1	0	0	0	0
PED-HS	6	2	1	0	2	1	0	0	0	0
<b>TOTAL</b>	<b>460</b>	<b>186</b>	<b>69</b>	<b>35</b>	<b>124</b>	<b>46</b>	<b>23</b>	<b>18</b>	<b>5</b>	<b>23</b>

**+Eligibility Conditions for Admissions:****Age Requirements: There is no minimum age bar for admission.**

- Notwithstanding, anything contained in any other Ordinance no person, who has been convicted of an offence involving moral turpitude, shall be admitted to a course of study or permitted to take any examination of the University until a period of two years has elapsed from the date of expiry of the sentence imposed on him or her.

**List of Subjects**

<b>List A: Language Subjects</b>					
<b>List A1</b>					<b>List A2</b>
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telegu Core/ Telegu Elective	French Core/ French Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	German Core/ German Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Italian Core/ Italian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Spanish Core/ Spanish Elective

<b>List B (Elective Subjects)</b>		
Accountancy	Computer Science/ Computer Applications/ Informatics Practices	Mathematics
Anthropology	Economics	Philosophy/Logic and Philosophy
Biology/Biochemistry/Biotechnology	Geography	Physics
Business Mathematics	Geology	Political Science
Chemistry	History	Psychology
Civics	Home Science	Sociology
Commerce/Business Studies	Legal Studies	Statistics

**Merit-based admission to courses offered through the Faculty of Arts/Social Sciences**

*(A maximum of two language subjects may be allowed for the calculation of marks for 'Best Four' Combination)*

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
<b>B.A. (Hons.) English</b>	<ul style="list-style-type: none"><li>• An aggregate of 45% marks in the qualifying examination.</li><li>• The applicant must have studied and passed English in the qualifying exam and should include English for calculation of 'Best Four' percentage.</li><li>• Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B.</li><li>• Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.</li><li>• An advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied English as an elective subject (See List A).</li></ul>
<b>B.A. (Hons.) Hindi</b>	<ul style="list-style-type: none"><li>• An aggregate of 45% marks in the qualifying examination.</li><li>• Applicants securing 40% or more marks in the aggregate in and 50% marks in Hindi in the qualifying examination are also eligible for admission to the relevant Honours Course.</li><li>• Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also "Prabhakar in Hindi" shall be eligible for admission.</li><li>• The applicant must have studied and passed Hindi in the qualifying exam and should include Hindi for calculation of 'Best Four' percentage.</li><li>• Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B.</li><li>• Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.</li><li>• An advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied Hindi as an <b>elective</b> subject (See List A).</li></ul>
<b>B.A. (Hons.) History / Pol. Science</b>	<ul style="list-style-type: none"><li>• An aggregate of 45% marks in the qualifying examination.</li><li>• Merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B.</li><li>• Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.</li><li>• Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate "Best Four" percentage. The deduction will not be applicable to BA (Hons) Social Work and BA (Hons) Philosophy.</li><li>• Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology.</li><li>• Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on 'Best Four' percentage including one language and three academic/elective subjects.</li></ul>

<b>B.A. Prog. (Discipline Subject-based Admission Criteria)</b>	<ul style="list-style-type: none"> <li>• An aggregate of 40% marks in the qualifying examination.</li> <li>• The merit shall be determined on the basis of one language (core/elective/functional) and three best academic/elective subjects as specified in List A and List B above may be chosen.</li> <li>• One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction.</li> <li>• A deduction of upto 5% on 'Best Four' percentage may be imposed if there is a change of stream for admission to B.A. programme. Information regarding any such deductions specific to each college will be made available by the Colleges on the University website.</li> <li>• If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.</li> </ul>
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**Merit-based admission to courses offered through the Faculty of Commerce and Business Studies**

<b>Course</b>	<b>Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List</b>
<b>B.Com. (Hons.)</b>	<ul style="list-style-type: none"> <li>• An aggregate of 45% marks in the qualifying examination.</li> <li>• The applicant must have studied and passed Mathematics/Business Mathematics/equivalent paper as specified in Appendix VIII at the qualifying examination for admission to B. Com. (Hons.).</li> <li>• Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: <ul style="list-style-type: none"> <li>• An aggregate of 45% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce.</li> <li>• Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate.</li> <li>• Inclusion of any subject other than those in List A and List B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.</li> </ul> </li> </ul>
<b>B.Com.</b>	<ul style="list-style-type: none"> <li>• An aggregate of 40% marks in the qualifying examination.</li> <li>• Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: <ul style="list-style-type: none"> <li>• An aggregate of 40% or more in English/Hindi and combination of the best three from among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce.</li> <li>• Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate.</li> <li>• Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.</li> </ul> </li> </ul>

The applicant should have passed the Class XII examination of any Board/ University examination in India or in any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU).

### **Reservation Scheme**

22.5% seats will be kept reserved for Scheduled caste and Scheduled Tribe Candidates.

### **Reservation Under OBC Category**

Admission of the candidates under reservation for OBC category shall be offered according to the rules laid down by the ministry of Human Resource Development / University of Delhi. The OBC status of the candidates would be determined on the basis of the Central list of OBCs notified by the Ministry of Social Justice & Empowerment on the recommendations of the National Commission for Backward Classes available at the website of the Commission as below :

(<http://ncbc.nic.in/backwardclasses/index.html>)

The eligible SC/ST, OBC, PwD, EWS students etc. should submit their scholarship form for the academic year by February for processing scholarship to SC/ST, OBC, PwD, EWS etc. each year. This may also be incorporated in the University website.

**The validity of non-creamy layer certificate shall be for the financial year 2019-20, issued after 31<sup>st</sup> March, 2020.**

### **Reservation Under EWS Category**

The Government of India, vide its Office Memorandum No. F.No.20013/01/2018-BC-II Dated 17-01-2019, decided to give reservation in admissions in educational institutions. For admissions, the EWS candidates are required to submit a certificate on the prescribed proforma (refer to our college website appendix-5) duly issued by the competent authorities mentioned in Office Memorandum No. 36039/1/2019-Estt (Res) dated 31-01-2019. **The validity of EWS certificate shall be for the financial year 2019-20, issued after 31<sup>st</sup> March, 2020.**

### **Sports Quota**

4% of the total number of seats will be reserved for admission on the basis of performance in various sports.

### **ECA Quota**

1% of the total number of seats will be reserved for admission on the basis of performance in various Events i.e Creative Writing, Dance, Debate, Music (Vocal), Theatre. The admission of ECA applicants shall be administered through centralized trials based on the preferences of courses and colleges as indicated by the applicants.

### **Admission of Wards of Kashmiri Migrants**

5 % seats are reserved course-wise in the college for wards of Kashmiri Migrants. Admission of wards of Kashmiri Migrants will be base on cut-off to be announced by the college.

### **Admission of Girl Candidates**

Relaxation of 1% marks in aggregate only will be granted to the girl candidates for admission to various courses in the College.

### **Concession for Physically Handicapped Candidates**

The Physically Handicapped Candidates will be given weightage / concession, as the case may require, 5% for placement in the merit list for admission to various courses.

### **Procedure for Admission**

The Cut-off percentage list will be put on the College Website ([www.mlnc.org](http://www.mlnc.org)) & Notice Board as per phased programme given on the back of the cover page of this booklet.

**I. MAIN POINTS FOR CALCULATION OF BEST OF FOUR  
ADMISSION 2020-21**

**Annexure XII: Examples for calculation of PCM/PCB/Best Four**

Example 1: Theory marks less than 70% and practical marks more than 30%

	Theory			Practical			Total			Theory			Practical			Total		
	Max.	Marks	Obtained	Max.	Marks	Obtained	Max.	Marks	Obtained	Max.	Marks	Converted	Max.	Marks	Converted	Max.	Marks	Converted
English	100	90	NA	NA	100	90	100	90	100	90	NA	NA	100	90	100	90	100	90
Physics	60	50	40	40	100	90	70	58.33	30	30	30	100	88.33	30	30	100	88.33	88.33
Chemistry	60	52	40	39	100	91	70	60.67	30	29.25	29.25	100	89.92	30	29.25	100	89.92	89.92
Mathematics	100	92	NA	NA	100	92	100	92	100	92	NA	NA	100	92	100	92	100	92
Physical Education	100	95	NA	NA	100	95	100	95	100	95	NA	NA	100	95	100	95	100	95

a. **Best Three effective percentage is  $(88.33+89.92+92)/3=90.08\%$  for admission in**

- **B.Sc.(Hons.)** Chemistry/Physics/Polymer Science/ Electronics/Instrumentation/ Geology/ Food Technology/ Home Science
- **B.Sc.(Prog.)** Applied Physical Sciences with Analytical Methods in Chemistry and Biochemistry/Applied Physical Sciences with Industrial Chemistry
- **B.Sc.(Prog.)** Physical Science with Chemistry/Physical Science with Electronics
- **B.Sc.(Prog.)** Physical Science with Computer Science

b. **Best Four effective percentage is  $(90+88.33+89.92+92)/4 = 90.06\%$  for admission in**

- **B.Sc.(Pass)** Home Science
- **B.Sc.** Mathematical Sciences
- **B.Sc.(Hons.)** Computer Science/ Mathematics/ Statistics
- **B.A.(Hons.)** English/ Journalism
- **B.A. Vocational Studies** offered through the Faculty of Social Sciences/ **B.Voc.** (Printing Technology)/ **B.Voc.** (Web Designing)/ **B.Voc.** (Software Development)/ **B.Voc.** (Health Care Management)/ **B.Voc.** (Retail Management and IT)/ **B.Voc.** (Banking Operations)/ **B.Voc.** (Software Development)

c. **Case I:  $(90+88.33+89.92+92)/4 = 90.06\% - 2\% = 88.06\%$  (negative 1% for each of Physics and Chemistry)**

**Case II:  $(90+89.92+92+95)/4 = 91.73\% - 1\% - 2.5\% = 88.23\%$  (negative 1% for including Chemistry and negative 2.5% for including non-List A/B subject)**

**Best Four effective percentage is 88.23% for admission in**

- **B.Com.(Hons)/ B.Com**

- d. Case I:  $(90+88.33+89.92+92)/4 = 90.06\% - 2.5\% = 87.56\%$  (negative 2.5% for not studying relevant subject)  
 Case II:  $(90+89.92+92+95)/4 = 91.73\% - 2.5\% - 2.5\% = 86.73\%$  (negative 2.5% for not studying relevant subject and inclusion of non-List A/ B subject)  
 Best Four effective percentage is 87.56% for admission in  
**B.A.(Hons.) Applied Psychology/ Geography/History/Political Science/ Social Work/ Sociology/ Psychology/ Economics/Philosophy**
- e. Case I:  $(90+88.33+89.92+92)/4 = 90.06\% - 5\% = 85.06\%$  (negative 5% for not studying relevant language)  
 Case II:  $(90+89.92+92+95)/4 = 91.73\% - 5\% - 2.5\% = 84.23\%$  (negative 5% for not studying relevant language and negative 2.5% for inclusion of non-List A/B subject)  
 Best Four effective percentage is 85.06% for admission in
- **B.A.(Hons.) French/ German/ Italian/ Spanish/ Bengali /Punjabi /Sanskrit / Urdu/ Arabic/ Persian**
- f. Not eligible for
- **BA (Hons) Hindi/ Hindi Patrakarita** – for not studying Hindi in Class XII
  - **B.Sc. (Hons.) Anthropology/Biological Sciences/Botany/Microbiology/ Zoology/ Biochemistry/ Biomedical Science/ B.Sc. (Prog.)Applied Life Science /Life Science** - for not studying Biology/ Biochemistry/ Biotechnology in class XII

Example 2: Theory marks have an internal assessment component and component of Theory is less than 70%

	Theory				Practical				Total		Theory				Practical				Total	
	A Max Marks	A Marks	Obtained	Max. Marks	Max. Marks	Obtained	Max. Marks	Max. Marks	Obtained	Converted	A Max Marks	A Marks	Converted	Obtained	Max. Marks	Max. Marks	Converted	Obtained	Max. Marks	Converted
English	-	-	100	90	NA	NA	100	90	100	90	NA	NA	100	90						
Physics	14	14	56	45	30	29	100	88	70	56.25	30	29	100	85.25						
Chemistry	14	14	56	48	30	30	100	92	70	60	30	30	100	90						
Mathematics	-	-	100	92	NA	NA	100	92	100	92	NA	NA	100	92						
Biology	14	14	56	51	30	30	100	95	70	63.75	30	30	100	93.75						

- a. Best Three effective percentage is  $(85.25+90+93.75)/3 = 89.67\%$  for admission in
- **B.Sc.(Hons.) Anthropology/ Biological Sciences / Botany/ Microbiology/ Zoology/Geology** (Higher marks in Biology)
  - **B.Sc.(Prog.) Applied Life Science /Life Science**
- b. Best Three effective percentage is  $(85.25+90+92)/3 = 89.08\%$  for admission in
- **B.Sc.(Hons.) Chemistry/ Physics/ Polymer Science/ Electronics/ Instrumentation**

- **B.Sc.(Prog.)** Applied Physical Sciences with Analytical Methods in Chemistry and Biochemistry/ Applied Physical Sciences with Industrial Chemistry
  - **B.Sc.(Prog.)** Physical Science with Chemistry/Physical Science with Electronics
  - **B.Sc.(Prog.)** Physical Science with Computer Science
- c. **Best Three effective percentage is  $(85.25+90+93.75)/3 = 89.67\% + 3\% = 92.67\%$  (Relaxation of 3% for studying Physics, Chemistry, Mathematics and Biology) for admission in**
- **B.Sc.(Hons)** Food Technology/ Biomedical Science
- d. **Best Three effective percentage is  $(92+90+93.75)/3 = 91.92\%$  for admission in**
- **B.Sc.(Hons)** Biochemistry/ Home Science
- e. **Best Four effective percentage is  $(90+90+93.75+92)/4 = 91.44\%$  for admission in**
- **B.Sc.(Pass)** Home Science
  - **B.Sc.** Mathematical Sciences
  - **B.Sc.(Hons.)** Mathematics/ Statistics
  - **B.A. Vocational Studies** offered through the Faculty of Social Sciences/ **B.Voc.** (Printing Technology)/ **B.Voc.** (Web Designing)/ **B.Voc.** (Software Development)/ **B.Voc.** (Retail Management and IT)/ **B.Voc.** (Banking Operations)
  - **BA (Hons)** Journalism/ English
- f. **Case I:  $(90+90+85.25+92)/4 = 89.31\%$**   
**Case II:  $(90+90+93.75+92)/4 = 91.43\% - 2\% = 89.43\%$  (negative 2% for including Biology) Best Four effective percentage is 89.43% for admission in**
- **B.Sc.(Hons)** Computer Science
- g. **Best Four effective percentage is  $(90+90+93.75+92)/4 = 91.43\% - 2\% = 89.44\%$  (negative 1% each for Biology and Chemistry) for admission in**
- **B.Com. (Hons)/ B.Com**
- h. **Best Four effective percentage is  $(90+90+93.75+92)/4 = 91.43\% + 2\% = 93.43\%$  (additional 2% for studying Biology in Class XII) for admission in**
- **B.Voc.** (Health Care Management)
- i. **Best Four effective percentage is  $(90+90+93.75+92)/4 = 91.43\% - 2.5\% = 88.93\%$  (negative 2.5% for not studying relevant subject) for admission in**
- **B.A.(Hons)** Applied Psychology/ Geography/History/Political Science/ Social Work/ Sociology/ Psychology/ Economics/Philosophy

- **B.A.(Hons.)** French/ German/ Italian/ Spanish/ Bengali /Punjabi /Sanskrit / Urdu/ Arabic/ Persian

k. Not eligible for

- **B.A.(Hons)** Hindi/ Hindi Patrakarita – for not studying Hindi in Class XII

**Example 3:**

	Theory	
	Maximum Marks	Marks Obtained
English Core	100	88
Economics	100	94
Accountancy	100	94
Legal Studies	100	92
Hindi Elective	100	86

- Best Four effective percentage is  $(88+94+94+92)/4 = 92\%$  for admission in**
    - **B.A.(Hons)** English/ Journalism
    - **B.A. Vocational Studies** offered through the Faculty of Social Sciences/ B.Voc.(Retail Management and IT)/ B.Voc. (Banking Operations)/ Health Care management
    - **B.Sc (Pass) Home Science**
  - Best Four effective percentage is  $(86+94+94+92)/4 = 91.5\% + 2\%$  (additional 2% for having studied Hindi elective) for admission in**
    - **B.A.(Hons)** Hindi
  - Best Four effective percentage is  $(88+94+94+92)/4 = 92\% - 5\% = 87\%$  (negative 5% for not studying relevant language) for admission in**
    - **B.A.(Hons.)** French/ German/ Italian/ Spanish/ Bengali /Punjabi /Sanskrit / Urdu/ Arabic/ Persian
  - Best Four effective percentage is  $(88+94+94+92)/4 = 92\% - 2.5\% = 89.5\%$  (negative 2.5% for not studying relevant subject) for admission in**
    - **B.A.(Hons.)** Applied Psychology/ Geography/History/Political Science/ Social Work/ Sociology/ Psychology/ Philosophy
  - Best Four effective percentage is  $(86+94+94+92)/4 = 91.5\%$  for admission in**
    - **B.A.(Hons)** Hindi Patrakarita
  - Not eligible for**
    - **B.A.(Hons)** Economics/ **B.Com.(Hons)** – Not studied Mathematics in Class XII
- **B.Sc.(Hons)** Computer Science/ Mathematics/ Statistics – Not studied Mathematics in Class XII
  - **B.Sc.(Hons)** Anthropology/ Biological Sciences / Botany/ Microbiology/ Zoology/Geology/ Chemistry/ Physics/ Polymer Science/ Electronics/ Instrumentation/ Food Technology/ Biomedical Science/ Home Science – Not studied relevant science subjects
  - **B.Sc.** Mathematical Science – Not studied Mathematics in Class XII
  - **B.Sc.(Prog.)** Applied Physical Sciences with Analytical Methods in Chemistry and Biochemistry/ Applied Physical Sciences with Industrial Chemistry – Not studied relevant science subjects
  - **B.Sc.(Prog.)** Physical Science with Chemistry/Physical Science with Electronics/ Applied Life Science /Life Science – Not studied relevant science subjects
  - **B.Sc.(Prog.)** Physical Science with Computer Science – Not studied relevant science subjects
  - **B.Voc.** Printing Technology/ Web Designing/ Software Development - Not studying Mathematics in Class XII.

Applicants should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio 70 (theory) : 30 (practical) if the theory component of the paper is less than 70%. The applicant should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their marksheet. In case the theory/practical breakup is not specified, the applicant will be required to enter —01 (zero) in the concerned theory/practical fields, and enter only the total in the online Admission Form.

In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical shall be converted into 70% and 30% respectively on pro rata basis.

#### **How to convert into 70% and 30% on pro rata basis**

If a candidate has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and Biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis.

For physics, it is  $56.25 + 29 = 85.25$ ;  $((45/56) \times 70 + 29) = 56.25 + 29 = 85.25$

For chemistry, it is  $60 + 30 = 90$ ;  $((48/56) \times 70 + 30) = 60 + 30 = 90$

For biology, it is  $63.75 + 30 = 93.75$ .  $((51/56) \times 70 + 30) = 63.75 + 30 = 93.75$

#### **Foreign Candidate:**

The applicant must be a citizen of India. (Applicants seeking **admission under Foreign Students' category** to **apply separately** on Foreign Students' Registry website, <http://fsr.du.ac.in>.)

#### **Documents Required at the Time of Admission:-**

- a. A copy of computer printout of ONLINE University Common Pre-Admission Form (Self attested).
- b. A University Provisional Slip in case of admission of Foreign Nationals, Children/widows of eligible Armed Forces Personnel (CW) etc.
- c. Five recent Passport size photographs of the candidate.
- d. Class Xth Board Exam Certificate (Date of Birth). (Two Self-Attested Copies along with original)
- e. Class Xth Mark-Sheet. (Two Self-Attested Copies along with original)
- f. Class XIIth Provisional Certificate/Passing Certificate. (Two Self-Attested Copies, along with original.)
- g. Class XIIth Mark-Sheet. (Two Self-Attested Copies along with original)
- h. Character Certificate. (Recent) (Two Self-Attested Copies along with original)
- i. OBC (Non Creamy Layer)/SC/ST/PWD/EWS Certificate in the name of the Candidate (Four Self-Attested Copies along with original)
- j. Certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner (Four Self-Attested Copies along with original)
- k. Transfer Certificate/ Migration Certificate from outside Delhi Candidates. (Two Self-Attested Copies along with original)

Notes:

- i. Certificates for candidates belonging to SC/ST/OBC/PH/EWS on prescribed formats (given on the College website Appendix-2, Appendix-1, Appendix-5, Disability Certificates Form-II/Form-III/Form-IV as applicable) and issued by the Competent Authority (given on college website Appendix-3, Appendix-4, Medical Authorities notified for issue of Disability Certificates Appendix-6) only will be accepted. **The validity of EWS certificate shall be for the financial year 2019-20, issued after 31<sup>st</sup> March, 2020.**
- ii. The caste of the OBC Candidate must be included in the central list of OBC and his/her OBC certificate must mention non-creamy layer status of the candidate. **The validity of non-creamy layer certificate shall be for the financial year 2019-20, issued after 31<sup>st</sup> March, 2020.**
- iii. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any course in the University or its college(s) for next five years and in addition, a criminal case under relevant section of IPC (viz. 470, 471, 472, 474 IPC etc.) will be instituted against him.
- iv. Candidates whose results were not declared within the prescribed date and who are unable to comply with the requirements of the University in respect of the submission of Provisional Certificate and the detailed mark sheets etc, will not be considered eligible even for Provisional Admission.
- v. Rounding off the fraction of the percentage of marks is not permissible for admission to any course.
- vi. Applicants qualifying in a previous cutoff will not be entertained in any subsequent cutoff (except for the Special Cutoff, as described in the Bulletin of Information).

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission:

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names\* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
2. Class XII Mark-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
5. EWS Certificate from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parent's names must match in both sets of certificates).

**The candidates are required to fill-up the following forms for admission at the college level:-**

- a)** Undertaking Forms for Anti-Ragging (By Parent/Guardian and the Candidate)
- b)** Undertaking Form in case of OBC Candidates
- c)** Preference Form
- d)** Gap Year (Undertaking), if required.
- e)** Declaration of Identity Proof.

**Admission is subject to approval of the University of Delhi.**

The college reserves the right to refuse admission to any student without assigning any reason.

#### **Identity Card**

Every student is issued an identity card by the college immediately after admission. He/She is expected to carry his or her identity card with him/her at all times. It should be produced on demand by the College Authorities. A student who fails to do so may be fined.

#### **Library**

Library is functional from Monday to Friday having more than 68,000 books, various journals, National Newspapers and Study Materials for the benefit of students and teachers.

Students are enrolled as members of the Library, on filling up the application form available at the Library Counter. Membership is to be renewed every year. Four tickets are issued to a student.

Books are issued to the students from 3:00 p.m. to 7:00 p.m. Generally Books are issued for a period of Fourteen days.

Student must satisfy himself/herself about the condition of the book before receiving it. He/She will be held responsible for damage or mutilation noticed at the time of return.

In case of loss of books or tickets, the matter has to be reported to the Librarian immediately, who will advise further action in the matter. Books lost are to be replaced within a maximum period of 60 working days.

No personal bags and books will be allowed to be taken by the students in the Library. These should be kept at the property counter at the gate of the Library.

#### **Computer facilities**

The College also has its Air-Conditioned E-Resource center & Computer Lab with more than 100 computers. The College also provides Wi-Fi facility to its students.

#### **PAYMENT OF FEE**

The payment of fees will be accepted only through ONLINE.

**The eligible applicants, who are provisionally admitted in the first year, will be required to login to the University Portal ([www.du.ac.in](http://www.du.ac.in)) to make the online Admission Fee payment.**

**I. The Provisional Admission of the Students/Candidates, who fail to pay their fees by the prescribed date & time, will be treated as invalid.**

## **FEE PAYABLE FOR 2020-2021**

	Tuition Fee	Rs. 180.00
	Admission Fee	5.00
	Identity Card	25.00
<b>UNIVERSITY DUES</b>		
	Enrolment Fee	250.00
	Athletic Assn. Fee	50.00
	Culture Council Fee	180.00
	WUS Fee	5.00
	University Dev. Fee	600.00
	NSS Fee	20.00
<b>COLLEGE DUES</b>		
	Electricity and Water Charges	2100.00
	Library and Reading Room Fee	320.00
	Medical Fee	65.00
	General Amenities Fund	800.00
	Sports Fee Students'	800.00
	Aid Fund Students'	20.00
	Union Fee College	250.00
	Magazine Fee	50.00
	Equipments Maint. Fee	300.00
	Development Fund	800.00
	PSH Committee Fee	10.00
	Security Deposit (Refundable)	250.00
	<b>TOTAL</b>	<b>Rs. 7080.00</b>

**Duplicate Identity Card**

**Fee 100.00**

**Examination Fees**

**As Per University Rules**

### **INSTRUCTIONS FOR ONLINE PAYMENT OF FEES OF OUR SECOND YEAR AND THIRD YEAR STUDENTS ARE ALSO GIVEN AS UNDER:**

1. The Students can pay their fees through the following mode of Online Payment:-

- a) Net Banking through any bank.
- b) ATM-CUM DEBIT CARD
- c) CREDIT CARD
- d) Through Challan (Any SBI Branch)

After declaration of results, the students of second year and third year shall be required to contact the office before making online admission as well as examination fees.

## INSTRUCTIONS FOR MAKING ONLINE PAYMENT:-

STEP 1: Visit our College Website ( [www.mlnce.org](http://www.mlnce.org)).

STEP 2: Select Online Fee Payment option on our College Website.

STEP 3: Select State:- National Capital of Territory and Institution type:- Educational Institute

STEP 4: Select Institution name:- Motilal Nehru College (Evening)

STEP 5: Enter the College Roll No. (Example: If your Roll No. is 15/53212, then enter the same i.e. 15/53212. If you enter your Roll No. as 53212, the system will not accept it.)

STEP 4: Select Payment Mode.

Step 5: Take out print out of the receipt after making online payment.

Step 6: Submit the receipt of Online payment with the Examination Form in the office.

2. The Admission of the Students, who fail to pay their fees by the prescribed date, will not be entertained afterwards.

### Withdrawal and Refund

A Student who intends to withdraw his/her name from the college rolls must submit an application to this effect and also apply for the refund of Security Deposits and other dues, if any, as early as possible but not later than six months of leaving the College . Security Deposit Refund shall be made to a student only after he/she has obtained a clearance certificate from the departments and the person concerned. Identity Card must be surrendered at the time of withdrawal, failing which a penalty of Rs. 100/- will be imposed.

### Rules for Refund of Fee on Account of Withdrawal/Cancellation of Admission

Sr. No.	Reasons for seeking refund	Quantum of fee to be refunded
1	When a student applies for withdrawal of admission up to last date of admission	Full fee after deduction of Rs. 1000/- and full examination fee.
2	When admission is made inadvertently due to error/omission/commission on the part of the University/College	Full fee and full examination fee.
3	When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificates(s), providing misleading information by the student or for any error/mistake on the part of the student.	No fee will be refunded.
4	When a student of Self-Financing course applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of Rs. 1000/- and full examination fee.
5	In case a student, after his/her admission, expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.

### Fee Concession and Stipends

1. Fee Concessions and Stipends may be granted to poor and deserving students subject to rules framed by the college.
2. Fee -concessions and stipends may be granted to students subject to their good conduct, regular attendance and satisfactory progress in studies and these may be withdrawn at any time if a student is found wanting in any of these.
3. Students enjoying fee-concession or stipend are liable to lose them if they fail in the examination or if a student's conduct is found unsatisfactory.

## Rules and Regulation regarding attendance

STUDENTS ARE REQUIRED AT LEAST TWO THIRD OF THE LECTURES AND TUTORIALS/PRECEPTORIALS TO BE ELIGIBLE FOR APPEARING IN THE UNIVERSITY EXAMINATION.

In case a student falls sick and is absent from the college, a written information must be sent to the Principal within one week from the date of illness and also medical-cum-fitness certificate must be submitted within one week of rejoining the college. No medical-cum-fitness certificate will be accepted after one week.

NO D.T.C. PASS FACILITY WILL BE ALLOWED TO A STUDENT DURING A TERM, IF HIS /HER ATTENDANCE IN PREVIOUS TERM IS LESS THAN 25%. STUDENTS ARE ADVISED TO CHECK ATTENDANCE POSITION AT THE END OF EACH TERM FROM THE COLLEGE NOTICE BOARD/COLLEGE WEB SITE.

PARENTS ARE REQUESTED TO KEEP THEMSELVES INFORMED ABOUT ATTENDANCE POSITION OF THEIR WARDS.

## Internal Assessment Scheme

Internal Assessment shall carry 25% weightage and End Semester Examination 75% weightage.

The distribution of Internal Assessment marks shall be as follows:

	<u>Weightage</u>
a) Attendance (Lectures including Interactive Periods and Tutorials)	5%
b) Written assignments / tutorials / project reports/seminars	10%
c) Class Test(s) / Quiz(s)	10%

## Prizes

The College awards prizes at the Annual Function to the students for their excellent performance in different fields. The Prizes are of three categories.

### 1. Academic Excellence

Students standing first and second in order of merit in the College in different courses of study will get these prizes provided they secure atleast 50% marks in the aggregate. Any student who distinguishes himself/herself in the University, will be given a special award.

### 2. Extra Curricular Activities

The College holds inter-class competition in different disciplines as detailed under.

- English-Debate, Essay Writing, Declamation Contest and Recitation.
- Hindi-Debate, Poetry and Short Story Writing.
- Any other function organized by other departments. The Prizes are awarded to the winners in each competition. Those who distinguish themselves in extra curricular activities are also awarded certificates of merit.

### 3. Sports

- Annual Sports meet is held in the month of March/April. Prizes and certificates of merit are awarded to those who distinguish themselves in these events.
- College crests are awarded to the following categories of Sportsmen Provided that they have represented the college as members of its team:
  - State Players/Athletes
  - University Players/Athletes
  - All those individuals who come out winners or runners up in the Inter college competitions held by the University of Delhi.
  - All members of the teams who are winners, runner up, third and fourth in the Inter college tournaments.
  - Other players or athletes of recognized merit.

The college has provision for outdoor Games. Facilities are specially provided for Football, Volleyball, Basket Ball, Kabaddi and Hockey. A 200 Meter track has been developed at the site of the College for the athletes.

The Department of Physical Education and sports is under the charge of a qualified Teacher and Captains of Various teams. The Sports Committee assists the sports in-charge in day-to-day activities of the sports department.

### National Cadet Corps (NCC)

The College also offers the students the option of joining the various activities of the NCC.

### National Service Scheme (NSS)

Students opting for the NSS are initiated into a variety of community services. They are required to opt for one of the projects taken up by the college.

Apart from the regular project work of 6 hours per week, students are required to attend at least one camp during the holidays. Lodging, boarding and travel for these camps are made available to the participants.



### College Magazine

The college prints its annual bilingual Magazine called "ASMITA" which contains essays, poems, stories and reviews etc. written by all members of the college fraternity. ASMITA also reports the annual educational, cultural, social and sporting activities of the college.

### General Rules:

- 1. Notice Board/College Website**  
Students must make it a point to see the Notice Board/College Website at least twice a day. Ignorance of any notification will not be accepted as a plea of any delay/excuse in any matter.
- 2. Order of Silence**  
Students should not loiter in the corridors or speak loudly near the Class rooms and the Office Block.
- 3. No Smoking**  
Smoking in the college premises is strictly prohibited.
- 4. Cleanliness**  
College lawns and premises must be kept clean. Disciplinary action will be taken against those who cause damage to college properties and those who write on the college walls, classrooms & toilets. Spitting in the college premises is also prohibited.
- 5. Visitors**  
Students are not permitted to receive or entertain visitors in the college during college hours. In case of emergencies, only parents may contact the Administrative Officer and Section Officer (Administration) for necessary help.
- 6. Free Periods**  
Free Periods should be utilized for reading books and journals in the College Library or using the facilities of the E-Resource Centre if they are available at the time.
- 7. Telephone and cell phones**  
The office telephones are not meant for students. Students are also requested not to use their cell phones while attending lectures. Playing music on cellphones in the college building and thus disturbing lectures and other academic activities is prohibited. Action will be taken against students who violate these rules.

#### 8. **Parking**

Students are not allowed to park their vehicles (Scooter / Bike/Car) inside the college and NOT in the parking space reserved for teaching and non-teaching staff. Disciplinary action will be taken against students found sitting on or fiddling with vehicles parked inside the college premises. Students present in the college but not attending classes will be fined.

**The failure to comply with the above mentioned rules will be treated as an act of indiscipline attracting penal action.**

#### **Discipline**

Students are responsible for their conduct to the Principal and the Discipline Committee of the College and are prohibited from doing anything either inside or outside the College, amounting to the breach of discipline or interference in the normal working of the College. A student shall be liable to disciplinary action for violation of the rules of discipline. The University has revised the ordinance XV-B "MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY", XV-C "PROHIBITION AND PUNISHMENT FOR RAGGING" and Sexual Harassment rules. The students are advised to read carefully the revised Ordinance XV-B, XV-C, and Sexual Harassment rules.

At the time of admission every student shall sign a declaration pertaining to this Ordinance. The Ordinance XV-B, XV-C & Sexual Harassment rules are as under.

### **ORDINANCES**

#### **9.1 ORDINANCE XV-B**

##### **Maintenance of discipline among Students of the University**

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. "The" Vice-Chancellor may delegate 'all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
  - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi.
  - b. Carrying of, use of or threat to use of any weapons.
  - c. Any violation of the provisions of the Civil Rights Protection Act, 1976.
  - d. Violation of the status, dignity and honor of students belonging to the scheduled castes and tribes.
  - e. Any practice-whether verbal or otherwise derogatory of women.
  - f. Any attempt at bribing or corruption in any manner.
  - g. Willful destruction of institutional property.
  - h. Creating ill-will or intolerance on religious or communal grounds.
  - i. Causing disruption in any manner of the academic functioning of the University system;
  - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students:-

- a. be expelled.
  - b. be, for a stated period rusticated.
  - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University.
  - d. be fined with a sum of rupees that may be specified.
  - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years.
  - f. the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.
5. The Principal of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments' in the University, the Principal; School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice chancellor and the Proctor as aforesaid detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Department in this University. Each student shall be expected to be aware of these rules.
- At the time of admission, every student shall be required to sign a declaration that on admission her/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

## **9.2 ORDINANCE - XV-C**

### **Prohibition and Punishment for Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part, of Delhi University system as well as on public transport.
2. Any individual or collective act or practice or ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purpose of this Ordinance, ordinarily means any act, conduct or practice by which dominant, power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -
  - a. involve physical assault or threat to use of physical force.
  - b. violate the status, dignity and honor of women students.
  - c. violate the status, dignity and honor of students belonging to the scheduled caste and tribe.
  - d. expose students to ridicule and contempt and affect their self-esteem.
  - e. entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of the College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the Identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more year or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions / directions issued under this Ordinance, and to give aid assistance to the Vice-chancellor to achieve the effective implementation of the Ordinance.

**Note : Order of the Vice-Chancellor in pursuance of Ordinance XV-C**

**Where incident(s) of ragging are reported to the Vice-Chancellor by any authority Under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order, non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi; Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.**

**The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013  
(MINISTRY OF LAW AND JUSTICE)**

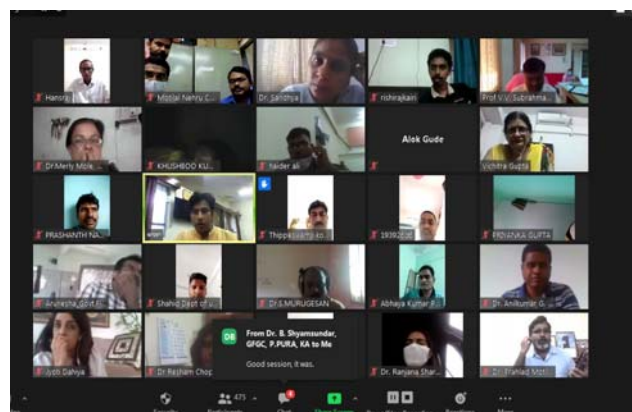
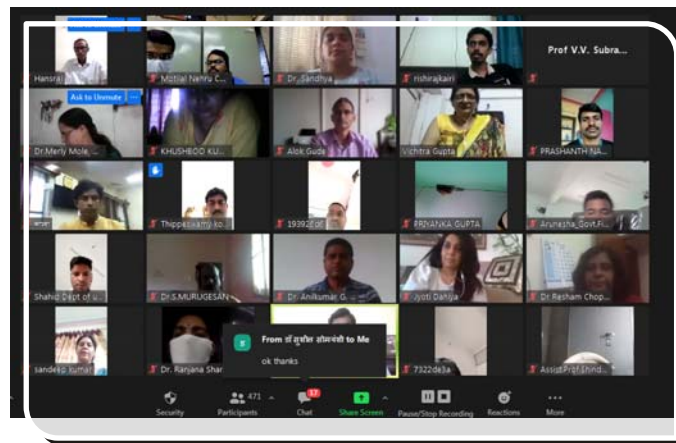
An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.



**Dr. (Mrs.) Vichitra  
Mrs. Uma Chaudhary**

#### **ENGLISH DEPARTMENT**

(Mrs.) Uma Chaudhary  
Dr. Rajesh Kumar  
Dr. Hema Dahiya  
Ms. Swagata Roy  
Dr. Pradip Sharan  
**Dr. (Mrs.) Jyoti Jakhar Dahiya**

#### **HINDI DEPARTMENT**

Dr. Vidya Shankar Singh  
Dr. (Mrs.) P. L. Sharma  
**Dr. Pushkar Singh**  
Dr. Ashwani Kumar  
Dr. Brij Kishore  
Dr. Rajesh Kumari  
Sh. Kana Ram Meena

#### **ECONOMICS DEPARTMENT**

Dr. (Mrs.) Priya Bhalla  
**Dr. (Mrs.) Anjali Agarwal**

Dr. Bishnu Charan Nag

#### **POLITICAL SCIENCE DEPARTMENT**

Dr. (Mrs.) Sushma Gupta  
Dr. (Mrs.) Vichitra Garg  
Dr. R. K. Sinha  
Dr. G. N. Trivedi  
**Dr. Prahlad Kumar Bairwa**  
Dr. Radhanath Tripathy

#### **COMMERCE DEPARTMENT**

Sh. Vijay Singh  
**Mrs. Renu Govila**  
Mrs. Poonam Khanna  
Dr. Rajnish Kumar Kler  
Dr. M.A. Honest  
Mohideen  
Mrs. Neelu Grover (On Leave)

#### **HISTORY DEPARTMENT**

Dr. V.K. Jha  
Sh. Dinesh Varshney  
  
Dr. P.C. Chaudhary  
Sh. Hans Raj  
Dr. Rajesh Kumar  
Sh. Prem Kumar  
Dr. Pintu Kumar

**Principal (Offg.)  
Bursar**

#### **TEACHING / ACADEMIC FACULTY**

Associate Professor  
Assistant Professor  
Assistant Professor  
Associate Professor  
Associate Professor  
**Assistant Professor**

Associate Professor  
Associate Professor  
**Assistant Professor**  
Assistant Professor  
Associate Professor  
Assistant Professor  
Assistant Professor

Assistant Professor  
**Assistant Professor**  
Assistant Professor

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Associate Professor

Associate Professor  
**Associate Professor**  
Associate Professor  
Assistant Professor

Assistant Professor  
Assistant Professor

Associate Professor  
Associate Professor

Associate Professor  
Assistant Professor  
Associate Professor  
Assistant Professor  
Assistant Professor

**M.A., M.Phil, Ph.D.  
M.A., M.Phil**

M.A., M.Phil  
M.A., M.Phil, Ph.D.  
M.A., Ph.D.  
M.A.  
M.A., Ph.D.  
**M.A., M.Phil, Ph.D. (Teacher-in-Charge)**

M.A., Ph.D.  
M.A., Ph.D.  
**M.A., M.Phil, Ph.D. (Teacher-in-Charge)**  
M.A., M.Phil, Ph.D.  
M.A., M.Phil, Ph.D.  
M.A., M.Phil, Ph.D.  
M.A., M.Phil

M.A., M.Phil, Ph.D.  
**M.A., Ph.D. (Teacher-in-charge)**  
M.A., Ph.D.

M.A., Ph.D.  
M.A., M.Phil, Ph.D.  
M.A., M.Phil, Ph.D.  
M.A., M.Phil, Ph.D.  
**M.A., M.Phil, Ph.D. (Teacher-in-Charge)**  
M.A., Ph.D.

M.Com, M.Phil  
**M.Com, M.Phil (Teacher-in-Charge)**  
M.Com, M.Phil  
M.Com, M.Phil. Ph.D.

M.Com, M.B.A.Ph.D  
M.Com, M.Phil

M.A., M.Phil, Ph.D.  
M.A., M.Phil.

M.A., M.Phil. Ph.D  
M.A., M.Phil.  
M.A., M.Phil, Ph.D. **(Teacher-in-Charge)**  
M.A.  
M.A., Ph.D.

**MATHEMATICS DEPARTMENT**  
**PHYSICAL EDUCATION**  
**ENVIRONMENTAL SCIENCE**

Assistant Professor

Dr. Rajnish Kler (Teacher-in-Charge)

Assistant Professor

Dr. Kana Ram Meena (Teacher-in- Charge)

Assistant Professor

Sh. Prem Kumar (Teacher-in-Charge)

**MEDICAL OFFICER**

Dr. Aneet Wadhwa

Medical Officer  
(On Contract)

M.B.B.S. P.G.D.M.C.H.

**ADMINISTRATIVE STAFF**

Sh. Rajesh Handoo

Administrative Officer

Sh. Sharwan Kumar

Administrative Officer

Sh. Shalendra Kumar Sharma

Sr. P.A. to the Principal

Sh. Rajeev Dutta

Senior Assistant [Oftg. S.O.(Admn.)]

Sh. Pramod Kumar

Assistant

Sh. Daljeet Singh

Assistant

Sh. Sukh Ram

Jr. Assistant

Sh. Sudhir Kumar

Assistant (Contractual Basis)

Sh. Siddharth Kumar

Jr. Assistant (Contractual Basis)

Ms. Sneha

Jr. Assistant (Contractual Basis)

**E-RESOURCE CENTER & COMPUTER LAB**

**TECHNICAL STAFF**

Sh. Shantanu Mohanty

Electrician

**LIBRARY STAFF**

Librarian

Vacant

Smt. Sunita Kumari

Lib. Attendant

Sh. Ravi Tiwari

Lib. Attendant

Sh. Baboo Ram

Lib. Attendant

**OFFICE STAFF**

Sh. Chander Prakash

Sh. Surender Kumar Yadav

Sh. Mohan Lal Gaur

Sh. Harender Singh

Sh. Rajender Kumar Meena

Sh. Kamal

Sh. Imran Khan

Sh. Vikas Sharma

Sh. Rashid (Contractual Basis)

### Disclaimer

Every care has been taken to verify the authenticity of the contents of this information Bulletin.

However, the information contained in relevant Rules, regulations, Ordinances and Statutes of the University will be final.

The data contained in this Information Bulletin is indicative only and must not be used for legal purposes.

**Dr. Pintu Kumar Assistant Professor in the Department of History who is the NSS Programme Officer & Sh. Prem Kumar Assistant Professor has been appointed as Nodal Officer for Anti-Smoking Campaign.**

*“Delhi University is partnering with Delhi Police and World Lung Foundation South Asia in promoting a tobacco free environment. As a step in that direction, smoking is banned in our college.”*

**Note: Parents are requested to visit College at least once in a Term to oversee the progress and regularity of their Wards.**

### ADMISSION SCHEDULE FOR THE ACADEMIC YEAR 2020-21

Activity	Date
1 Notification of First Admission List by the College	Monday 12 October, 2020
2 Document verification, and approval of admission October, 2020	Monday, 12 October to Wednesday 14 October, 2020
3 Last Day of Payment against 1 <sup>st</sup> Cut off	Friday 16 October 2020, 11:59 PM
4 Notification of Second Admission List by the College	Monday, 19 October, 2020
5 Document verification and approval of admission 2020	Monday, 19 October to Wednesday, 21 October, 2020
6 Last Day of Payment against 2 <sup>nd</sup> Cut Off	Friday 23 October 2020, 11:59 PM
7 Notification of Third Admission List by the College	Monday, 26 October, 2020
8 Document verification and approval of admission 2020	Monday, 26 October to Wednesday, 28 October, 2020
9 Last Day of Payment against 3 <sup>rd</sup> Cut Off	Friday, 30 October 2020, 11:59 PM
10 Notification of Fourth Admission List by the College	Monday, 02 November, 2020
11 Document verification and approval of admission November, 2020	Monday, 02 November to Wednesday, 04 November, 2020
12 Last Day of Payment against 4 <sup>th</sup> Cut Off	Friday 06 November 2020, 11:59 PM
13 Notification of Fifth Admission List by the College	Monday, 09 November, 2020
14 Document verification and approval of admission November 2020	Monday, 09 November to Wednesday, 11 November 2020
15 Last Day of Payment against 5 <sup>th</sup> Cut Off	Friday 13 November 2020, 11:59 PM
16 Notification of Special Cut Off by the College	Wednesday 18 November 2020
17 Admission against Special Cut Off November 2020	Wednesday 18 November to Friday 20 November 2020
18 Last Day of Payment against Special Cut Off	Sunday 22 November 2020
19 Session Commences	Wednesday 18 November 2020

**Time for Admission: 01.00 P.M. to 05.00 P.M. for Evening College**

**College Website & Prospectus Committee:**

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| 1. Dr. Pintu Kumar, Convener       | 2. Dr. Prahalad Kumar Bairwa, Member |
| 3. Dr. (Mrs) Rajesh Kumari, Member |                                      |

**Important Telephone Nos. with Names**

Dr. (Mrs) Vichitra. (Oftg. Principal)	:	011-24110030
Dr. Pintu Kumar, Convener, Discipline Committee	:	011-24110030
24x7 Toll Free Anti-Ragging Help line No	:	1800-180-5522
E –mail Address	:	<a href="mailto:helpline@antiragging.in">helpline@antiragging.in</a>
Joint Control Room (South Delhi Campus)	:	24119832
<b>Convener, Admission Committee</b>		
Dr. Prahlad Kumar Bairwa	:	011-24110030
<b>Grievances Committee Admission</b>		
Dr. V.K. Jha, Convener	:	011-24110030
Dr. G. N. Trivedi	:	011-24110030
Dr. (Mrs.) Prem Lata Sharma	:	011-24110030
<b>Special Categories Admission Enabling Committee</b>		
Dr. Pintu Kumar, Convener	:	011-24110030
Sh. Prem Kumar, Member	:	011-24110030
Sh. Rajnish Kumar Kler, Member	:	011-24110030
Sh. Kana Ram Meena, Member	:	011-24110030
<b>Nodal Officer (ECA Admission)</b>		
Sh. Prem Kumar		011-24110030
<b>Nodal Officer (Sports Admission)</b>		
Dr. K. R. Meena		011-24110030
<b>Admission Help Desk Committee</b>		
Dr. Pintu Kumar, Convener		011-24110030
Dr. (Mrs.) Anjali Agarwal, Member		011-24110030