

**NOTICE**

It is notified for the information of all those students appearing in the OBE Semester Examination March, 2022 shall strictly follow 3+1 hours (3hours for attempting the examination and 1 hour for downloading /uploading / scan, etc. activities in the course of examination).

If any student do not follow the above said time schedule, he/she will not be able to upload his / her answer script on the University OBE Portal after allotted time.

The Concerned students are once again advised to remain careful and follow the above said time schedule strictly and **follow the following instructions strictly:-**

1. **After uploading of Answer Script, you have to check the declaration & then submit your answer script.**
2. **Mail one PDF only with File name UPC-Exam Roll No (E.g. 62327601-18049501001).**
3. **Login on the same day on the exam date and logout. If you login for OBE on the day other than the date of Examination, your result will be under Category either RA / Result not found. Therefore, you must login for OBE on the date of Examination as per the Date Sheet.**
4. **BA (P) Students are advised to open only one question paper of Discipline paper of the date of Examination. If they open both Discipline papers, later on they will face problem as their result will be either RA or Result Not Found.**

However, in **exceptional cases** the students, who are not able to upload their answerscripts on the University OBE portal, due to severe technical problem may send the copies of their answer scripts through email to the email address: - [mlnceobescript@gmail.com](mailto:mlnceobescript@gmail.com) along with the following documents / information: -

1. The 4-5 screen shots of the failure in uploading the answer script be recorded by the students after making various attempts along with justifiable reasons.
2. The Course name, paper code, title of the paper, University examination Roll. Number must be mentioned on the answer scripts with proper paging.
3. **Students must write their University Roll Number, Unique Paper Code (UPC) and Date of Examination (dd/mm/yyyy) in the Subject of their emails, e.g. Roll No- UPC- Date.**
4. **In the mail body student must write the following:-**
  - a) Student Name
  - b) Examination Roll Number
  - c) Name of Programme
  - d) Unique Paper Code
  - e) Title of the Paper (attempted)
  - f) Name of College
  - g) Semester
  - h) **Date and Time of Examination** on : dd/mm/yyyy, Hrs: min.

It is pertinent to mention here that answer scripts submitted through email in such exceptional cases would cause too much **delay in result declaration. To avoid the delay in result declaration, the students are advised in their own interest to upload their answer scripts on the University portal instead of sending it through the email. In such exceptional cases the answer scripts must be sent to the above said designated email address. If the answer scripts are sent to other email address apart from the designated email address, the same will not be entertained / accepted.**

**It is further notified for the information of all the concerned students that if the answer scripts, sent through email, are without justifiable reasons and 4-5 screen / snap shots of the failure in uploading the answer scripts, will not be accepted.**



Nodal Officer